



RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 11 March 2024 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee

Simon Lee Clerk and RFO

4 March 2024

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the last Parish Council meeting held on 12 February 2024.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).¹
6. Finance
 - a. Bank Balances.
 - b. Consider payments and invoices February/March 2024.
 - c. Consider any late payments.
7. General Agenda Items.
 - a. Any external reports.
 - b. Parish Clerks report.
 - c. Village Hall report.
 - d. Highway related items.
 - e. Update on SAM2 sign and Risk Assessment.
 - f. Portrait of King.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- g. Playing field including repairs to play equipment/grounds maintenance.
 - h. Update on Children's Garden Competition project.
 - i. Update on Councillor Refresher Training.
 - j. Policies, procedures and risks – Receive Internal Audit Report 2023/24 and Updated Risk Register.
8. Planning matters.
- a. Planning Applications.
 - Planning Application 22/01185/NMA: 1 Jacobs Yard Copper Lodge Ringstead Norfolk – 1 non material amendment to planning application 22/01185/F - Erection of 1 x No. two-storey house and garage – retrospective approval required, objection to amendment of window detail submitted – Approved.*
 - Planning Application 21/00546/FM: 10 dwelling proposal non material amendment to planning application 21/00546/FM comprising 6 buildings on a brown field site Land South of Chapel Lane Ringstead – retrospective approval required, objection to amendment of window detail submitted – Approved.*
 - Planning Application 24/00064/F: Single storey garage extension providing a link through Flint Barn 20 Burnham Road Ringstead PE36 5LB – Awaiting Decision*
 - Consider any Other Applications/Decisions that are received following publication of the Agenda.
 - b. Update on Ringstead Neighbourhood Plan – Results of Regulation 14 consultation – Cllr Dr Jacob.
9. To review any correspondence.
10. Agenda items for next meeting.
11. To confirm date of the next meeting of Parish Council meeting as **15 April 2024** at 7:00pm at the Village Hall.