



## RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 8 January 2024 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

*Simon Lee*

Simon Lee Clerk and RFO

2 January 2023

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the last Parish Council meeting held on 11 December 2023.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).<sup>1</sup>
6. Finance
  - a. Bank Balances.
  - b. Consider payments and invoices December 2023.
  - c. Consider any late payments.
  - d. CIL Funding 2024/Parish Partnership Funding 2024
7. General Agenda Items.
  - a. Any external reports.
  - b. Parish Clerks report.
  - c. Village Hall report.
  - d. Highway related items.
  - e. Update on SAM2 sign.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- f. Update modification applications for the addition of Public Footpaths to the Definitive Map and Statement for the parish of Ringstead.
  - g. Update on Saxon Shore Meeting.
  - h. Update on Playing field.
  - i. Installation of seat Holme Road.
  - j. Annual Litter Pick.
  - k. Update on Norfolk PTS Training.
  - l. Appointment of independent auditor.
  - m. Policies, procedures and risks – Financial Regulations and Internal Control Policy.
8. Planning matters.
- a. Planning Applications.
    - Planning Application 23/00252/TREECA*: - The Gin Trap 6 High Street Ringstead Hunstanton Norfolk PE36 5JU - T1 - sycamore – Fell – supported but tree to be replaced in same location.
    - Planning Application 23/02114/F*: Replacement of existing rear conservatory and first floor side extension 5 Burnham Road Ringstead Hunstanton Norfolk PE36 5LB – objection to wooden cladding submitted.
    - Planning Application 22/01185/NMA*: 1 Jacobs Yard Copper Lodge Ringstead Norfolk – 1 non material amendment to planning application 22/01185/F - Erection of 1 x No. two-storey house and garage – retrospective approval required to objection to amendment of window detail submitted.
    - Planning Application 21/00546/FM*: 10 dwelling proposal non material amendment to planning application 21/00546/FM comprising 6 buildings on a brown field site Land South of Chapel Lane Ringstead – retrospective approval required to objection to amendment of window detail submitted.
- Consider any Other Applications/Decisions that are received following publication of the Agenda.
- b. Update on Ringstead Neighbourhood Plan and proposed public consultation event – Cllr Dr Jacob.
9. To review any correspondence.
10. Agenda items for next meeting.
11. To confirm date of the next meeting of Parish Council meeting as 12 February 2024 at 7:00pm at the Village Hall.