



RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

clerk@ringsteadnorfolkparish.gov.uk

Mobile: 07529 214172

<https://www.ringsteadnorfolkparish.gov.uk/>

Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 12 January 2026 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee Clerk and RFO

3 January 2026

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the Meeting of the Parish Council meeting held on 8 December 2025.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).¹
6. Finance
 - a. Bank balances.
 - b. Consider payments and invoices December 2025.
 - c. Consider any late payments.
7. General Agenda Items.
 - a. Any external reports.
 - b. Parish Clerks report.
 - c. Dates for Ringstead Parish Council Meetings 2026/27
 - d. Village Hall report.
 - e. Highway related items – installation of new SAM2 pole on High Street.
 - f. Update on the bus and library service.
 - g. Update on playing field and grounds maintenance.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- h. Update on Norfolk and Suffolk Devolution consultation and Local Government Reorganisation.
- i. Great Ringstead Allotment Charity.
- j. Policies, procedures and risks – Updated Risk Management Policy and Internal Control Document.

8. Planning matters.

- a. Discuss any new planning applications received after the publication of the Agenda.

Planning Application	Address	Planning Details	PC stance	BCKLWN
25/01678/F	April Cottage 2 Chapel Lane PE36 5JX	Single Storey Extension to replace existing	Objection	Called-in

- b. East End Farm – potential planning application.

- 9. To review any correspondence.
- 10. Agenda items for next meeting.
- 11. To confirm the date of the next meeting of Ringstead Parish Council as 7:00pm on 8 February 2026.