



## RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 8 December 2025 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee Clerk and RFO

29 November 2025

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the Meeting of the Parish Council meeting held on 10 November 2025.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).<sup>1</sup>
6. Finance
  - a. Bank balances.
  - b. Consider payments and invoices November 2025.
  - c. Consider any late payments.
  - d. Approve budget 2026/27 and set precept for 2026/27.
7. General Agenda Items.
  - a. Any external reports.
  - b. Parish Clerks report.
  - c. Village Hall report.
  - d. Highway related items – installation of new SAM2 pole on High Street.
  - e. Update on the bus and library service.
  - f. Update on playing field and grounds maintenance and receive the annual independent playground inspection report.

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<sup>1</sup> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- g. Update on Norfolk and Suffolk Devolution consultation and Local Government Reorganisation.
  - h. Grants and Donations – section 137 Local Government Act 1972.
  - i. Policies, procedures and risks – Ringstead Parish Council – Update on the Parish Council’s website to comply with Accessibility Guidelines and Updated Asset Register.
8. Planning matters.
- a. Discuss any new planning applications received after the publication of the Agenda.

<b>Planning Application</b>	<b>Address</b>	<b>Planning Details</b>	<b>PC stance</b>	<b>BCKLWN</b>
25/01678/F	April Cottage 2 Chapel Lane PE36 5JX	Single Storey Extension to replace existing	Objection	Called-in
25/01451/F & 24/01813/DISC _A	Mary-Lyn 9 Burnham Road PE36 5LB	Demolition of existing bungalow and replacement with a new 1.5 storey property.	Objection	Called-in

- 9. To review any correspondence.
- 10. Agenda items for next meeting.
- 11. To confirm the date of the next meeting of Ringstead Parish Council as 7:00pm on 12 January 2026.