



RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 9 February 2026 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee Clerk and RFO

31 January 2026

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the Meeting of the Parish Council meeting held on 12 January 2026.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).¹
6. Finance
 - a. Bank balances.
 - b. Consider payments and invoices January 2026.
 - c. Consider any late payments.
 - d. UTB increase in bank charges.
7. General Agenda Items.
 - a. Any external reports.
 - b. Parish Clerks report – including purchase of fire/waterproof storage box.
 - c. Village Hall report.
 - d. Highway related items – installation of new SAM2 pole on High Street.
 - e. Update on the bus and library service.
 - f. Update on playing field and grounds maintenance.
 - g. Update on Ringstead Woodland Gardens and Walk - Public Liability Insurance.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- h. Update on Norfolk and Suffolk Devolution consultation and Local Government Reorganisation.
 - i. Great Ringstead Allotment Charity.
 - j. Saxon Shore Meeting 21 January 2026.
 - k. Update on Hunstanton Town Hall meeting 22 January 2026.
 - l. Policies, procedures and risks – Updated Freedom of Information Policy.
8. Planning matters.
- a. Discuss any new planning applications received after the publication of the Agenda.

Planning Application	Address	Planning Details	PC stance	BCKLWN
25/02119/F	Mary-Lyn 9 Burnham Road Ringstead PE36 5LB	Variation of conditions 2, 3 and 10 attached to planning permission 24/01813/F: Demolition of existing bungalow and replacement with a new 1.5 storey property.	Objected	Called-in
25/01678/F	April Cottage 2 Chapel Lane PE36 5JX	Single Storey Extension to replace existing revised drawing	TBC	TBC

- b. Update on the Local Plan.
 - c. Docking Neighbourhood Plan consultation.
9. To review any correspondence.
10. Agenda items for next meeting.
11. To confirm the date of the next meeting of Ringstead Parish Council as 7:00pm on 9 March 2026.