



RINGSTEAD PARISH COUNCIL

Chairman: Cllr Bill Jacob

Clerk and RFO: Simon Lee

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Dear Councillors,

You are summoned to the meeting of Ringstead Parish Council to be held on **Monday 10 November 2025 at 7:00pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Simon Lee Clerk and RFO

3 November 2025

Agenda:

1. To receive and consider any apologies for absence.
2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.
3. Approve the minutes of the Annual Meeting of the Parish Council meeting held on 13 October 2025.
4. Matters arising from the above minutes not discussed elsewhere on the agenda.
5. Allow Public Participation (10 mins).¹
6. Finance
 - a. Bank balances.
 - b. Consider payments and invoices October 2025.
 - c. Consider any late payments.
7. General Agenda Items.
 - a. Any external reports.
 - b. Parish Clerks report.
 - c. Village Hall report.
 - d. Highway related items Parish Partnership Scheme 2025/26 Update on application for a new SAM3 sign.
 - e. Annual Litter Pick.
 - f. Update on the bus service.
 - g. Update on playing field and grounds maintenance.

¹ This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.

- h. Update on the Great Ringstead Allotment – receive Report October 2025.
 - i. Update on Norfolk and Suffolk Devolution consultation and Local Government Reorganisation.
 - j. Update Saxon Shore Meeting.
 - k. Policies, procedures and risks – Ringstead Parish Council – Authority to update the Parish Council’s website to comply with Accessibility Guidelines.
8. Planning matters.
- a. Discuss any new planning applications received after the publication of the Agenda.

Planning Application	Address	Planning Details	PC stance	BCKLWN
25/01678/F	April Cottage 2 Chapel Lane Ringstead PE36 5JX	Single Storey Extension to replace existing	TBC	TBC
25/00071/TPO	Lunna House 23 Peddars Way South Ringstead PE36 5LF	Tree Preservation Order 2/TPO/00670 Quercus robur (English oak) Raise crown over garden to 4m, remove branch(es) and remove significant deadwood.	TBC	TBC

- 9. To review any correspondence.
- 10. Agenda items for next meeting.
- 11. To confirm the date of the next meeting of Ringstead Parish Council as 7:00pm on 8 December 2025.